

 KENTUCKY PAROLE BOARD Policies and Procedures	Policy Number	Total Pages
	KYPB 05-00	2
	Date Filed	Effective Date
	N/A	April 1, 2011
References/Authority ACA Standards 2-1060 through 2-1064; CPP 6.6; KRS 61.878, 197.020, 196.093, 196.097, 439.380	Subject MANAGEMENT INFORMATION SYSTEMS	

I. POLICY and PROCEDURE:

- A. The Kentucky Parole Board shall utilize all information systems available in order to render fair and succinct decisions.
- B. The Kentucky Parole Board shall have access to all information systems and statistical information to allow the Board Members to make an informed decision regarding Parole and Revocation Hearings as outlined in KRS 196.093.
- C. The Parole Board shall have access to electronic information as well as paper files.
 1. Offender Records of Central Office, each institution, jail and community service center shall provide the Board Members access to all pertinent information regarding an offender's hearing before the Board as outlined in KRS 196.093.
 2. The Parole Board Chairperson shall act as the liaison between the Board and the Department of Corrections Information Technology Branch to assure the Kentucky Offender Management System (KOMS) is fulfilling the requirements of the Board.
- D. National Uniform Parole Reports System

The Parole Board Chairperson shall report the Board's outcome measures to the National Criminal Justice Reference Services.

- E. Statistical Reports
 1. The Parole Board shall receive reports as outlined in KRS 196.093 from the Kentucky Department of Corrections at least quarterly, regarding offender populations, offender demographics, and offender status.
 2. The Parole Board Chairperson shall request access to any state or Federal information systems relevant to the Board's mission.

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3. The Parole Board Chairperson shall utilize the statistical information available in developing policies and procedures for the Board.